



Capstone Project Advisor

Volunteer Position Description

Overview of the Role: Capstone Project Advisors work one-on-one with Capstone campers as they complete community-based service projects. Project Advisors guide their assigned campers through each stage of the project including planning, problem-solving, implementation and final presentation to ensure they feel supported and set up for success. This is a remote volunteer position. Project Advisors are also supported by a Capstone Program Coordinator, who helps keep the process on track and ensures that all deadlines are met.

About ATS: A Thousand Summers removes barriers to life-changing summer camp experiences for families who can't afford them, partnering with high quality camps to support underserved youth nationwide.

Capstone Program Description: The Capstone Program is ATS's leadership and service program for teenagers. Through the program, campers design and complete a community-based service project. In order to support them in this process, campers attend monthly Capstone Meeting calls where they plan out and receive feedback on their projects. This culminates in the Capstone Presentation in early spring where campers present their completed projects to the group.

Volunteer Commitment Required: Up to 30 hours per camp season, averaging about 5 hours per month from mid-October to mid-May. Capstone Project Advisors are assigned to 1 camper. This position is entirely virtual.

Volunteer Requirements:

- Successful completion of the ATS Volunteer Application
- Youth Development and Project Advising experience
- Ability to pass a background check and provide non-family references

Responsibilities

- Build a positive, supportive relationship with your assigned camper.
- Guide your camper through each stage of their Capstone service project: planning, implementation, and final presentation.
- Meet one-on-one with your camper monthly (schedule is flexible).
- Attend monthly Capstone Meetings (Sundays at 2:00pm MST).
- Provide encouragement, feedback, and accountability as your camper works toward their goals.
- Communicate regularly with your assigned Capstone Program Coordinator for support and updates.

Capstone Project Advisor Timeline

Month	Volunteer Commitment
September	Complete Capstone Project Advisor Training — Complete the asynchronous Capstone Project Advisor Training by September 27. Attend Capstone Program Info Session — <u>Sunday, September 27 at 2pm MT</u>
October	Meet your Capstone Program Coordinator — Project Advisors receive an assigned Capstone Program Coordinator. Schedule a meeting with your Coordinator to prepare for the program.
November	Attend Pre-Program Meeting — <u>Sunday, November 22 at 2pm MT</u>. Parents and volunteers will meet with the Capstone team to prepare for the program.
December	Capstone Meeting #1 — <u>Sunday, December 6, 2–3pm MT</u>
January	Capstone Meeting #2 — <u>Sunday, January 10, 2–3pm MT</u>
February	Capstone Meeting #3 — <u>Sunday, February 7, 2–3pm MT</u>
March	Capstone Meeting #4 — <u>Sunday, March 14, 2–3pm MT</u>
April	Capstone Open House — <u>Sunday, April 25, 5–6:30pm MT</u>
May	Rubric Meeting with Camper — assist your camper in completing their self-graded rubric by May 16th. Attend Capstone Project Advisor Wrap-Up Meeting — 1-hour virtual meeting to reflect on the program and wrap up your role. Date and time will be announced.