



## BAGGAGE GUIDELINES

**Baggage Fee Reimbursement Eligibility:** Baggage fee reimbursements apply to campers for whom ATS is providing travel assistance per the Campership Agreement. Baggage fees for campers who did not request ATS travel assistance per the Campership Agreement, will be the responsibility of the family.

**Campers Flying on Southwest Airlines:** Southwest Airlines does not charge baggage fees. Therefore, baggage and/or shipping fees ARE NOT eligible for reimbursement for campers flying on Southwest Airlines *unless approved by ATS Campership Office THREE WEEKS before camp start date*. Campers flying on Southwest Airlines may check up to 2 bags provided they comply with airline guidelines. Please view the airline's excess baggage restrictions online before travel day. Any additional baggage fees (oversize, overweight, etc.) will be the responsibility of the camper family.

**Campers Flying on any airline other than Southwest Airlines:** Campers flying any airline other than Southwest Airlines will be eligible for baggage fee reimbursement for a maximum of \$80 one-way and a maximum of \$160 for round-trip for **EITHER** checking luggage at airport on travel day **OR** shipping luggage TWO WEEKS before camp start. Check with your camp for their requirements.

**Checking Baggage at airport:** Campers flying any airline other than Southwest Airlines will be eligible for ATS reimbursement for baggage fees for a maximum of \$80 one-way and a maximum of \$160 for round-trip. This will cover up to two checked bags provided they comply with airline guidelines. Please view the airline's excess baggage restrictions online before travel day. Any additional baggage fees (oversize, overweight, etc.) will be the responsibility of the camper family.

Campers flying Southwest Airlines will not be eligible for reimbursed baggage fees *unless approved by ATS Campership Office THREE WEEKS before camp start date*.

ATS is not responsible for any baggage lost by the airline.

**Shipping Baggage Two Weeks Previous to Camp Start Dates:** Campers flying any airline other than Southwest Airlines will be eligible for ATS reimbursement for shipping fees for a maximum of \$80 one-way and a maximum of \$160 for round-trip. Any additional shipping fees will be the responsibility of the camper family.

Campers flying Southwest Airlines will not be eligible for reimbursed shipping costs *unless approved by ATS Campership Office THREE WEEKS before camp start date*.

ATS is not responsible for any baggage lost by the shipping company.

**Reimbursement Procedures:** An [ATS Reimbursement form](#) and airline baggage or shipping receipts must be submitted within 30 days of incurred expense to the ATS Campership office in order to obtain reimbursement.

ATS Reimbursement Form is available for download at [www.athousandsummers.org](http://www.athousandsummers.org) Campership Resources.

Questions? Contact Karen Smith, ATS Campership Program Director, [karen.smith@athousandsummers.org](mailto:karen.smith@athousandsummers.org), 720-981-2532 x 102